

## SW POA Board Meeting: Executive Session|

### Minutes

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Meeting date Mar 14, 2019| Meeting location Governor's Room - CTCC

Meeting called by	Cordie Dorman	Cordie Dorman - President
Type of meeting	POA Board Meeting - Executive Session	Larry Wilkins - Vice President
Facilitator	Cordie Dorman	Forrest Breyer - Treasurer
Note taker	Kelly Dorman	Doug Burnett - Asst Treasurer
		Kelly Dorman - Secretary
		Gwen Stewart – At Large; Arch Cmte Chair
		Sharon Clemens – At Large; Arch Cmte
		Ernie Clemens – At Large
		Biz Burnett – At Large; Arch Cmte (Late Arrival)
		Not in Attendance:
		James Falls - Dock Cmte Chair

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Meeting Called to Order

Motion was made to open meetings with a prayer; Motion Seconded; Motion Passed

VP opened the meeting with a prayer

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#### **Agenda topic: Reading of Minutes and Secretary's Report**

Reading of Last Meeting Minutes

Motion to accept last meeting minutes; Motion 2nd; Motion Accepted

Discussed removing the reading of the meeting minutes to save time; Board Members would read the shared minutes and then offer changes

Motion to remove the reading of the actual meeting minutes; Motion 2nd; Motion Accepted

CTA Meeting Minutes - reading them would lessen the time we have to address our own issues; Suggestion that Board Members go to the CTA website to review meeting; CTA Reps will discuss important issues

CTA Workmen's Comp discussed - Need for a roster of volunteers

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#### **Agenda topic: Treasurer's Report**

Reading of Treasurer's Report

The checking account and reserve fund balances were discussed

Insurance dues went up  
Workmen's Comp dues to be paid  
Next CTA installment is due April  
Dues collected are discussed  
Motion to Accept Treasurer's Report; Motion 2nd; Motion accepted

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**Agenda topic: Executive Cmte Report/Adjudicatory Cmte Report**

Discussion of how the adjudicatory process will proceed; Staffing of the cmte - options discussed  
Timing of the hearings for violations was discussed - attach to regular meeting or have another meeting  
Punitive damages for non-remediated violations discussed  
Templates for violations are discussed  
Motion made to have the Executive Cmte be the Adjudicatory Panel; Motion 2nd; Motion Accepted  
Motion to have the Architectural Cmte write-up the initial violations and present to the Exec Cmte; Motion 2nd; Motion Accepted  
Motion to have punitive damages be first non-monetary and then monetary if not remediated; Motion 2nd; Motion Accepted

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**Agenda topic: Membership & Social Committee Report**

There is no report at this time

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**Agenda topic: Roads & Grounds Report**

Motion to have Treasurer & President Co-Chair Roads and Grounds; Motion 2nd; Motion Accepted  
Follow-up with Jamie Corn about folder of information

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**Agenda topic: Pool Committee Report**

Need a new Pool Committee Chair; Volunteers will be sought  
Motion to accept Sharon and Jo Anne as co-chairs; Motions 2nd; Motion Accepted  
Pool information passed to Sharon  
Motion to hire Josh Godfrey as Pool Manager; Motion 2nd; Motion Accepted  
Pool needs were discussed  
Discussion on pool fence required in 2020 as well as other expenses and repairs coming up

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**Agenda topic: Dock Committee Report**

No report at this time

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**Agenda topic: Architectural Committee Report**

Update re: 11 ongoing projects; Violations discussed; Tree removal discussed; Arch Cmte wants to requests a meeting w/the Exec Cmte

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**Agenda topic: Old Business**

Reserve Analysis discussed; Need data - contacted treasurer of another POA and CTA

Tabled discussion until next meeting

**Agenda topic: New Business**

Anything over \$600 needs a W9 and then 1099 at end of year

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**Meeting Closed**

Motion to Close Meeting; Motion 2nd; Motion Accepted